



MARGARET LAWRENCE UNIVERSITY

Galilee, Ika North-East L.G.A, Delta State

Office of the Registrar

ADVERTISEMENT FOR THE POSITION OF UNIVERSITY LIBRARIAN

Margaret Lawrence University (MLU) is a private University established in 2022 under the National Universities Commission Act of 1974 and Education Act of 1993, envisioned to be a world class Institution, committed to the pursuit of knowledge, innovation and excellence to meet the challenges of economic and human development in Nigeria and the World with focus on teaching, research and community service.

The University main campus is located in the new city of Galilee, Ute-Ogbeje/ Owerre-Olubor Road, Ika North-East L.G.A of Delta State while its College of Medicine and Faculties of Law and Environmental Sciences are situated in the Abuja campus at River Park Estate, Airport Road, Lugbe District, Abuja.

The position of University Librarian of the Margaret Lawrence University (MLU) is vacant. Applications are hereby invited from suitably qualified candidates for the position.

UNIVERSITY LIBRARIAN

The Position

The University Librarian shall be responsible to the Vice-Chancellor for the overall administration of the University Library, its branches and extension, and for providing library services for the entire University community.

The Person

The University Librarian is a Principal Officer and is the head of the University's Library. Candidates for the post shall be visionary and have the ability to provide good leadership, possess personal integrity and demonstrate the transparency in private and public life, and be able to command the respect and loyalty of staff members.

Qualifications

Candidates for the post shall:

- i. Be professionally qualified and be a practicing Librarian
- ii. Possess a good honors degree not lower than second class honors and preferably a Ph.D in Library and Information Science or any other relevant discipline from a recognized University, with at least fifteen (15) years and relevant post qualification experience, preferably in a University or other institutions of higher learning
- iii. Have published papers in professionally referred journals to merit professional status, as well as possess proven records of sound administrative leadership
- iv. Be a registered member of the Library Registration Council of Nigeria (LRCN)
- v. Be computer literate and proficient in relevant Computer applications.
- vi. Must not be more than (fifty) 50 years on appointment.

Salary and Conditions of Service

The successful candidate shall hold office for a single-term of five years and on such terms and conditions as may be specified in his/her letter of appointment.

Remuneration will be consolidated salary for University Librarian with NUC approved benefits and allowances as applicable to the Nigeria University system/other benefits/entitlements as

approved from time to time by the Governing Council of Margaret Lawrence University (MLU).

Vision Statement

The candidate should also state in clear terms of not more than 500 words, his/her vision statement for the University in the next five years with particular reference to administration, control and innovations in library services.

Method of Application

Prospective applicants are required to submit 10 typewritten copies of their applications and attached with full Curriculum Vitae prepared in the following order;

1. Full Name (Surname first in capital letters)
2. Gender
3. Place and Date of Birth
4. Marital Status
5. Number and Ages of Children
6. E-mail and Telephone Numbers
7. Postal Address
8. Permanent Home Address
9. Nationality
10. State of Origin and LGA
11. Schools attended
12. Qualifications obtained with dates
13. Working Experience
14. Position held with dates (starting with the most recent)
15. List of Publications (if any)
16. Membership of Professional Bodies
17. Names and Addresses of 3 Referees
18. Extra-Curricular Activities
19. Present Position with Salary

Applications should be submitted under confidential cover in sealed envelope with position applied for boldly marked at the top left-hand corner and addressed to:

The Registrar,
Margaret Lawrence University (MLU),
Galilee, Ika North-East LGA,
Delta State.

Advance copy should be sent to: registrar@mlugalilee.edu.ng

Candidates are expected to request their referees to forward their reports under confidential cover to the Registrar before the closing date.

Eligibility for Interview:

Only shortlisted candidates shall be invited for interview.

Closing Date:

Submission of application should not be later than four (4) weeks from the date of this publication.

Signed:

Timothy Ojotu Attah, FCAI
Registrar & Secretary to Governing Council